MEMORANDUM

TO: All Staff
FROM: Health & Safety Committee
RE: COVID-19 Policy Update
DATE: 8/19/2021

As you can see from our recent announcements, we are experiencing an increase of positive COVID-19 cases on our campuses. This is becoming concerning not only due to the increased frequency, but also due to cases now being contracted while on campus (as opposed to while off campus or in the community).

The Delta variant is more contagious and therefore transmission happens much more easily, particularly among people without masks. As cases rise within our surrounding counties, in order to protect our Green Chimneys community, we are reinstating precautions and policies below.

Effective Immediately:

- **Mask wearing is <u>mandatory</u> inside all buildings <u>regardless of vaccination status.</u> Masks must completely cover nose and mouth at all times.**

- **You many remove your mask if you are alone in a room. You may also be without a mask in a room with only <u>one</u> other individual – <u>but only if you are both vaccinated</u>. If either individual is not vaccinated, masks must remain on.**

- **Masks are not required outside and we continue to encourage you to maintain social distancing.**

- **Eating together outdoors is fine, but social distancing must be maintained.**

- **All meetings should be conducted via Zoom, no in person meetings indoors with more than one other person with stipulations mentioned above. Outdoor meetings with social distancing are acceptable.**

- **If you are not yet vaccinated, we encourage you to do so as soon as possible. We will be strongly encouraging our families to get their children vaccinated as well.**

The sooner we increase our safety practices, the sooner we can eliminate any on-campus transmissions. These policies are in effect until further notice. Please help us protect you and those around us by following all protocols.

For complete details on protocols, please refer to the Staff Guidance Matrix at:
https://www.greenchimneys.org/careers/employee-benefits/staff-resources-virus