



September 29, 2020

Dear Parent/Guardian:

HOME WEEKEND RETURNS

In an effort to keep transitions between visits home and returning to campus as seamless and safe as possible, we are writing to remind families of our return time frame of between 2:00-5:00 pm. Though we are a 24 hour facility, on weekends, we staff appropriately to meet the needs of the youth who will remain on campus, including running three separate bus runs on departure and return days, and we also give staff much needed days off. We “staff up” for the second shift on return days in order to offer extra support to youth who may struggle with the returns. When youth are returned early, or late, it causes unnecessary strain on our personnel, and creates potential safety concerns. Please note that if you arrive to drop off your child earlier than 2pm, Health Center staff will ask that you leave and return to check in at 2pm.

We know that some families are coming from a distance, managing weekend traffic and their own schedules, so we really appreciate your planning and cooperation in making it during this time frame. For those who encounter behavioral crises with their children during your time home, please continue to work with your treatment teams to develop or modify plans for managing these situations as safely as you can at home, and contact the residential administrator on campus if you think you may require an emergency return.

GREEN CHIMNEYS TRANSPORTATION

Some good news for those who use our transportation! Due to lower than expected utilization of our buses, we are going to be able to offer some added transportation on a first-come-first-served basis. Your child will continue to be assigned a transportation group (1 or 2) and will be guaranteed their spot on our transportation when it is their assigned weekend, and you confirm your plans by the rsvp deadline. For most weeks, that deadline is end of day on Monday. On Tuesdays after 12:00 pm, we will send out an email to families notifying them of any extra space on our buses. Those slots will be filled on a first-come-first-served basis and once we reach maximum capacity, we will send another email letting you know.

To reserve a space on our buses when it is not your child’s transportation group weekend, you will email Marina Ineson at mineson@greenchimneys.org or call at ext: 118. When it is your child’s scheduled weekend, you will continue to communicate your plans to your child’s therapist.

We appreciate and thank you for your continued cooperation. Please feel free to contact either department with any questions or concerns.

Sincerely,

Director of Social Services
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Ext: 149

Sharon Gilchrest

Director of Residential Life
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